

Cookridge Holy Trinity Church of England (Aided) Primary School



Green Lane
Cookridge
LEEDS
LS16 7EZ

Telephone 0113 225 3040
Website www.holytrinity.leeds.sch.uk

Headteacher: Ms C Harbrow

PERSON SPECIFICATION

Job Title: Supervisory Assistant
School: Cookridge Holy Trinity Church of England (Aided) Primary School
Pay Range: A1 pt 8-11 (£15,916.60 per annum FTE / £8.25 per hour)

| Essential Criteria | How Identified | Desirable Criteria | How identified |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------|
| SKILLS Ability to relate well to children and adults Ability to work constructively as part of a team Ability to maintain a safe, calm and happy approach | Displays commitment to the protection and safeguarding of children and young people Application form and selection process Application form and selection process | | |
| KNOWLEDGE & UNDERSTANDING Working with or caring for children of relevant age Basic childcare and health and safety knowledge | Up to date knowledge of relevant legislation and guidance in relation to working with and protection of children and young people Application form and selection process | Appropriate knowledge of first aid | Application form |
| QUALIFICATIONS/ TRAINING Participate in development and training opportunities | Application form and selection process | | |
| BEHAVIOURAL Willing to abide by the Council's Equal Opportunities Policy in the duties of the post and as an employee of the Council. An ability to respect sensitive and confidential work | Application form and selection process Application form and selection process | | |

The best for every child



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|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--|--|
| Willing to carry out all duties having regard to an employee's responsibility under the Council's Health and Safety Policies | Application form and selection process | | |
| OTHER CONDITIONS | Enhanced DBS clearance | | |